

**Ames Public Library Board of Trustees
Agenda – November 21, 2019
Dale H. Ross Board Room, 515 Douglas Avenue**

Call to Order 7:00 p.m.

Consent Agenda (Action Item)

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes.)

- 1) Resolution approving donations
- 2) Motion approving minutes of the regular meeting October 17, 2019
- 3) Motion approving payment of claims 10/1/19 – 10/31/19

Public Forum

Members of the public who wish to address the Board will be given the opportunity at this time. (Please complete a blue card and hand it to the recording secretary.)

Financial Reports

- 4) Budget Update

Activity Reports

- 5) Assistant City Manager - Schildroth
- 6) Administration – Schofer
- 7) APLFF – Barchman/Myers

Board Education

- 8) Iowa Future Ready

New Business

- 9) December Board meeting date
- 10) FTE Request

Trustee Comments

Adjournment

**Next regular meeting: Thursday, December 19, 2019
Ames Public Library: We Connect You to the World of Ideas
Website: www.amespubliclibrary.org | E-mail: libraryboard@amespubliclibrary.org**

Please note that this Agenda may be changed up to 24 hours before the meeting time as provided by Section 21.4(2), Code of Iowa.

Library Claims
October 1, 2019 - October 31, 2019

2019-4 MUNIC CODE BILLING	PRINT SHOP SERVICES	\$	10.92
SEPT LONG DISTANCE CHGS	CITY LONG DISTANCE	\$	6.71
BANK OF AMERICA	OUTSIDE PROFESSIONAL SVCS	\$	12.83
AUGUST POSTAGE CHARGES	POSTAGE/FREIGHT	\$	2.56
RECLASS LIBRARY TRAINING	TRAINING	\$	15.00
BANK OF AMERICA	TRAINING	\$	49.00
BANK OF AMERICA	CONFERENCES	\$	7.55
KLEIN-HEWETT, MEGAN	RECRUITING COSTS	\$	180.54
Total Adult Services		\$	45,640.68

Customer Account Services

PAYROLL SUMMARY	PERMANENT SALARIES/WAGES	\$	45,032.03
PAYROLL SUMMARY	TEMPORARY SALARIES/WAGES	\$	12,364.74
PAYROLL SUMMARY	PAYROLL ADJUSTMENT	\$	265.95
PAYROLL SUMMARY	DENTAL INSURANCE	\$	310.92
PAYROLL SUMMARY	IPERS DISABILITY	\$	224.53
PAYROLL SUMMARY	LIFE INSURANCE	\$	107.29
PAYROLL SUMMARY	HEALTH INSURANCE	\$	5,229.86
PAYROLL SUMMARY	MEDICARE FICA	\$	805.08
PAYROLL SUMMARY	FICA	\$	3,442.46
PAYROLL SUMMARY	IPERS	\$	5,418.28
PAYROLL SUMMARY	WORKERS COMPENSATION	\$	148.11
SEPT LONG DISTANCE CHGS	CITY LONG DISTANCE	\$	12.20
AUTOMATED MERCHANT SYSTEM	OUTSIDE PROFESSIONAL SVCS	\$	318.68
AUGUST POSTAGE CHARGES	POSTAGE/FREIGHT	\$	1,908.88
FRIEDRICH, KATIE	TRAVEL/MEETINGS	\$	20.15
VACLAV, CONNIE	TRAVEL/MEETINGS	\$	4.08
STATE LIBRARY OF IOWA	TRAINING	\$	15.00
BRISENO, TRACY	TRAINING	\$	99.45
BANK OF AMERICA	CONFERENCES	\$	323.76
MORTON, MARY	RECRUITING COSTS	\$	182.58
ONESOURCE	RECRUITING COSTS	\$	35.00
UNIQUE MANAGEMENT SERVICE	NON-CITY SERVICE	\$	125.30
OFFICE DEPOT INC	OFFICE SUPPLIES	\$	37.26
QUILL CORP	OFFICE SUPPLIES	\$	46.58
LUCAS COLOR CARD	OFFICE SUPPLIES	\$	1,841.87
BANK OF AMERICA	OFFICE SUPPLIES	\$	12.99
ULINE	OFFICE SUPPLIES	\$	29.90
Total Customer Account Services		\$	78,362.93

Grand Total:		\$	399,849.73
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Roger Kluesner, President	Joanne Marshall, Secretary	Date