

**Ames Public Library Board of Trustees
Minutes of the Regular Meeting
July 18, 2019**

The Ames Public Library (APL) Board of Trustees met in regular session on Thursday, July 18, 2019, in the Dale H. Ross Board Room, with Barchman, Briese, Butler, Glatz, Kluesner, Looft, Myers, and Raman in attendance. Marshall was excused. Director Schofer and Customer Accounting Services Manager Briseno were also present.

Call to Order: President Kluesner called the meeting to order at 7:00 p.m.

Consent Agenda:

Moved by Raman, seconded by Glatz, to approve the following items on the consent agenda:

- Resolution approving donation:
 - a) From St. Thomas Aquinas Church for the INSPIRE program \$500.00
 - b) In memory of Donelle Meyer from the Story County Genealogical Society for three genealogy books for the library collection \$64.33
- Minutes of the regular meeting of June 18, 2019
- Payment of claims 6/1/19 – 6/30/19

Vote on Motion: 8-0. Approved unanimously. Resolution No. 2019-L019 adopted.

Public Forum: None

Administrative Staff Report:

- Staff attended ALA.
- Staff participated in the City 4th of July activities. Schofer served at the Pancake Breakfast. Briseno drove the bookmobile in the parade accompanied by Schofer, Heid, Smyles the Dog, and about a dozen teen volunteers that walked and handed out bookmarks and tattoos. There were several shout-outs to both Heid and Smyles.
- There was a big bookmobile event at Life Point Church where staff interacted with a lot of families.
- Ames Public Library and the United Way of Story County were acknowledged by the Mayor as he decreed July 8-13 Summer Learning Week.
- The library partnered with United Way and Story County Raising Readers to promote summer reading. There were fun activities at the Furman Aquatic Center on July 11 where Schofer was one of several "star readers" along with city council members, the head of the Parks and Rec department, and the Police Chief.
- The library was honored with two Best of Story County awards this year:
 - Kid Friendly/Family Friendly Place- we have won this several years in row.
 - Community Presence- this is a new one this year.
- Part of the Kid/family friendly space is our new welcome words in multiple languages on the column as you enter the youth area. One little girl got very excited as she saw her language, Ukrainian, included.
- There is new seating in the tween area that has been well received.
- There was a program today "The Dave Pilkey Experience" tying into the very popular Captain Underpants Series that drew 112 people. We have also had a few Wonka Escape rooms programs with more coming in August that have been well received.

- There was a nice article in the Iowa State Daily about Brown's new book club, "View from the Margins" which had about a dozen people attend.
- We will be interviewing for the part-time cataloging clerk tomorrow, July 19.
- We will be posting an adult services librarian position soon in anticipation of Quinn retiring after 35 years in September.
- We will have a two week exhibit of "Wearable Art" featuring some pieces that Iowa State students showcased as part of their course work at Design Week this past spring. The show will run August 14-24 with about a dozen pieces hanging on display in the long entryway, under the grand staircase, in the Studio, and in the gallery. This is a cool opportunity but it is also prompting us to explore how we currently handle request for exhibit space.
- We received an extensive open information request covering a span of four years. We are working with the City Attorney and City Clerk to prepare a cost estimate to send to the requestor.
- We received our accreditation certificate which is valid for three years.

APLFF Report:

No meeting was held due to lack of a quorum however Schofer reminded the Board of an upcoming APLFF event "Pub Fiction". Pub Fiction is a literary pub crawl that will be taking place on Thursday, August 22, benefiting the Ames Public Library Friends Foundation. Participants will dress as literary characters and visit six downtown Ames drinking establishments, all with different themes and exclusive drink specials. This is being advertised through radio ads and flyers.

Policy Review:

The Bylaws review ad hoc committee consisting of Kluesner, Looft, and Schofer met to review the Bylaws; Myers was not able to attend. The Board discussed their recommended changes. Changes to the Bylaws will be drafted and presented at the August Board meeting for approval.

Board Education:

Briseno presented the summary of the staff satisfaction survey that was completed in March of 2019. The previous survey was completed in the fall of 2016. Both surveys had a high participation rate (this one had 90%, last time was 86%) and used the same questions. There was noted improvement in every category. The Board discussed the survey results and thanked Briseno for her time.

Schofer gave a summary of ALA recently attended by Cooney, Dornink, Hanson, Myers, and Schofer. Those available had met for a debriefing session to highlight the sessions they each attended. Schofer shared these highlights with the Board. Everyone came away feeling that the sessions were very worthwhile as well as a great opportunity to network.

New Business:

Request for exemption to MOA Naming Agreement

The Board received a request to modify the previously used Memorandum of Agreement for naming certain areas of the library to allow the room plaque to be displayed after 20% of the donation was received instead of 25%. The Board discussed this request.

Moved by Raman, seconded by Looft to approve modifying the Memorandum of Agreement replacing the 25% required donation with 20% as requested. Vote on Motion: 8-0. Approved unanimously.

2019/20 APLFF Memorandum of Understanding

The Board reviewed the annual MOU.

Moved by Glatz, seconded by Briese to approve the 2019/20 Memorandum of Understanding between the Ames Public Library and the Ames Public Library Friends Foundation as presented. Vote on Motion: 8-0. Approved unanimously. Resolution No. 2019-L020 adopted.


Trustee Comments:


- Raman commented that it was good to be back and apologized for his absences.
- Glatz commented that everyone is much more enjoyable in person than on the phone.
- Kluesner commented that it was great to have Schofer here and jumping in to community events as well as new Board members that are already engaged.

Adjournment:

**Moved by Barchman, seconded by Myers, to adjourn at 8:17 pm.
Vote on Motion: 8-0. Motion approved unanimously.**

The next regular meeting will be on Thursday, August 15, 2019, at 7:00 p.m., in the Dale H. Ross Board Room, Ames Public Library, 515 Douglas Avenue.


Melissa Johannes, Library Secretary


Joanne Marshall, Board Secretary