

**Ames Public Library Board of Trustees
Minutes of the Regular Meeting
April 20, 2017**

The Ames Public Library (APL) Board of Trustees met in regular session on Thursday, April 20, 2017 in the Dale H. Ross Board Room, 515 Douglas Avenue, with Acker, Barchman, Butler, Glatz, Kluesner, Linch, and Rohret in attendance. Briese and Marshall were excused. Library Director Carey was also present.

Call to Order: Board President Acker called the meeting to order at 7:00 p.m.

Swearing In: Roger Kluesner took the oath of office and was welcomed as a new trustee. Acker stated that Kluesner has served on the APL Friends Foundation (APLFF) Board and is the author of the second volume of Smyles adventures. Kluesner, who is currently Chief Operating Officer at McFarland Clinic, offered a brief biography and spoke of his experience with APL.

Consent Agenda:

Moved by Glatz, seconded by Butler, to adopt a resolution approving the following items on the consent agenda:

1) Resolution accepting donation:

a) From Anonymous\$50.00

2) Motion approving minutes of the regular meeting of March 23, 2017

3) Motion approving payment of claims 3/1/2017 – 3/31/2017

Vote on Motion: 6-0 (Unanimous approval.) Resolution No. 2017-L011 adopted.

Public Forum: None.

Third Quarter Financial Reports: Trustee Linch stated that, at three-quarters of the way through the year, spending is on track overall, and the cyclical trend is close to what is expected. Director Carey noted that some money has been set aside for the American Library Association (ALA) Conference that will be held in Chicago at the end of June, and some replacement computers and new technology will be purchased in the fourth quarter.

Ames Public Library Friends Foundation (APLFF) Report: Acker said that the APLFF Board of Directors discussed budget requests. The nominating committee presented a slate of new officers with Jere Maddux as President. Literary Grounds continues to bring in a lot of money.

Carey added that the Author Café featuring Mary Howard and Neil Bowers was attended by 65 to 70. With Dr. Bowers's unexpected donation of the proceeds of his book sales, the event cleared \$1,700. Carey said the next Author Café will be held in the fall and may feature children's authors. Plans for a Literary Pub Crawl are also being developed.

Administrative Staff Report: Carey announced that this is the last Board meeting for the Library's Intern Videographer, Gage Towne, who is graduating in May. She then spoke about the ALA Conference in Chicago. She noted that there are special conference tracks for library trustees and invited them to let her know if they are interested in attending.

Carey recapped recent Library programs, including Step into Storybooks, which was presented in partnership with Ames Morning and Noon Rotary groups and Raising Readers in Story County, and attracted 2000-2500 visitors in three hours on April 8; Sixth-grade Battle of the Books; the German Iowa and the Global Midwest Exhibit; and an all-ages Drag Show on April

14. It seems this was the first library show of this type in the nation and Carey said APL's Facebook page had a tremendous response. A couple complaints were received, but many families had positive comments. Over 250 people attended the all-ages portion and 75 teens stayed for the teen event.

Carey said she recently participated in a grade level reading evaluation session directed by two Harvard professors. The program is called Lectio, and while it is geared toward evaluating literacy programs, Carey believes it has some application to the Strategic Plan and could potentially be used with United Way's Clear Impact Scorecard software.

Carey said that noon meals and afternoon snacks will be offered at APL five days per week this summer, under a United States Department of Agriculture-sponsored meal program. Food will be prepared by Nevada Public Schools this year. The Library will be hiring two AmeriCorps/Vista workers to assist and Liz Beck has obtained some donations that will help defray the cost of their stipends.

Strategic Planning Report: Carey spoke about Phase I activities that are underway or have been completed, as well as certain Phase II and II activities that have begun. These activities address APL's ten strategic initiatives: Encourage Early Literacy Skill Development; Ensure Excellent Customer Service; Strengthen Relationships with ISU Community; Engage Community Members; Curate Responsive Collections and Programs; Expand Promotions; Develop Welcoming and Accessible Destinations; Enhance Strategic Partnerships; Advance Digital Literacy; and Expand Access to Library Services.

2017/18 Enrich Iowa Agreement:

Moved by Glatz, seconded by Butler, to adopt a resolution authorizing execution of the Enrich Iowa agreement, including Direct State Aid, Open Access, and Interlibrary Loan Reimbursement for the period from July 1, 2017 through June 30, 2018.

Carey said that funding of Direct State Aid (DSA) is under attack by the legislature, but she has not received information about any other cuts yet. She stated that DSA funds may be used for variety of purposes. A report on how the funds are used is required annually and libraries are encouraged to tell a story about how the funding impacted people's lives. In the past, Carey said, APL has used DSA funds for the Books for Babies program and Project Smyles; this year, it will also partially fund an upgrade to the early literacy computers.

Vote on Motion: 6-0. (Unanimous approval.) Resolution No. 2017-L012 adopted.

Contract Renewal with Nationwide Office Care for 2017/18:

Moved by Rohret, seconded by Glatz, to adopt a resolution approving contract renewal and the purchase of custodial services for fiscal year 2017/18 from Nationwide Office Care in the amount of \$77,739.48.

Vote on Motion: 6-0. (Unanimous approval.) Resolution No. 2017-L013 adopted.

Innovative Interfaces Maintenance Agreement for 2017/18:

Moved by Barchman, seconded by Rohret, to adopt a resolution approving renewal of the Annual Maintenance Agreement for the Polaris ILS with Innovative Interfaces, Inc. for fiscal year 2017/18 at a cost of \$27,801.

Vote on Motion: 6-0. (Unanimous approval.) Resolution No. 2017-L014 adopted.

Request for APLFF Funding in 2017/18:

Moved by Linch, seconded by Barchman, to adopt a resolution requesting that Ames Public Library Friends Foundation provide funding in the amount of \$164,500 for fiscal year 2017/18 for purposes outlined by staff.

Carey noted that there will be no need to fund Project Smyles in fiscal year 2017/18 because there is still some prior-year funding from APLFF that will be carried over. She stated that the big-ticket item on the list is a shared position with ISU, which is under consideration now. Without being sure of the job description, classification, or wages, she included a highest-cost estimate in the request. Carey said the work would involve collaborative programming and program development at each library, if they are both able to secure funding, and the position would end if the funding were to disappear. Carey said she is optimistic that this could be put into place relatively quickly because a precedent exists with Merry Rankin, who is jointly employed by the City of Ames and ISU as Sustainability Coordinator.

Vote on Motion: 6-0. (Unanimous approval.) Resolution No. 2017-L015 adopted.

Acceptance of Sealine Artwork Donation from Shirley Wood:

Moved by Glatz, seconded by Barchman, to adopt a resolution accepting the donation of a framed piece of enameled glass by Eric Sealine from Shirley Wood.

There was discussion about the excellent quality of the piece and the prestige of the artist. The Board expressed interest in having information about the piece available when the work is installed and finding a way of recognizing the artist at some time. Carey will check with the City about possible insurance implications.

Vote on Motion: 6-0. (Unanimous approval.) Resolution No. 2017-L016 adopted.

Trustee Comments:

Butler mentioned that her granddaughters enjoyed several programs and were enthralled with the youth area—especially the Lego table and kitchen—during recent visits. Butler also attended the drag show; she was pleased to see many families and young people, and commended Library staff for trying so hard to meet the needs of a very diverse population.

Kluesner said he is honored to be a trustee and is looking forward to his term.

The meeting was adjourned by consent at 8:21 p.m.

The next regular meeting will be on Thursday, May 18, 2017, at 7:00 p.m., in the Dale H. Ross Board Room, Ames Public Library, 515 Douglas Avenue.

Karen C. Thompson, Administrative Assistant

Sarah Barchman, Board Secretary